**FAIRFIELD AREA SCHOOL DISTRICT**

**BOARD OF SCHOOL DIRECTORS**

**MEETING April 28, 2025**

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Minutes**

A. Move to approve the minutes of the Regular Board Meeting on [March 24, 2025](#Minutes03242025) and the Board Study Session on [April 14, 2025](#Minutes04142025).

**V. Presentations/Reports** (For information only --- No action to be taken)

* Superintendent
* Ass’t to the Superintendent
  + - Business Manager
    - District Technology Coordinator
    - Principal’s Update
    - Student Council

**VI.** **Public Comment** – **Agenda Items** (3 min. each / 30 min. max)

**Policy 903 – Public Participation at Board Meetings**

....Each participant shall be limited to three (3) minutes total duration for their public comment. No participants may donate their public comment allotment to another participant.

All statements shall be directed to the presiding officer; no participant may address or question Board members individually. The presiding officer may interrupt or terminate a participant's statement when the statement exceeds the time limit established by the Board, reveals confidential information about a minor child, or physically threatens harm. Participants are strongly encouraged to avoid comments that are personally directed, abusive or obscene.

The portion of the meeting during which the public is invited to speak shall be limited to thirty (30) minutes. The Board reserves the right to extend the time allotment….

**VII. Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon the request of a Board member.

**Administrative**

**Actions** A. Move to approve the attached list of individuals for the 2024-2025 Occupational Advisory Committee (OAC).

B. Move to approve an Amendment to the Cooperative Sports Agreement for Football between Gettysburg Area School District and Fairfield Area School District to include Fall Cheerleading effective April 25, 2025.

**Budget**  C. Move to approve expenditures of the General Fund in the amount of $811,453.79; Food Services in the amount of $31,661.89; Student Activities in the amount of $19,134.80; and Payroll Fund in the amount of $1,166,479.33 for total expenditures of $2,028,729.81 for the period of March 20, 2025 through April 25, 2025.

D. Move to approve Budget Transfer numbers 25045 through 25060.

Background: Transfers were processed by the Business Office. These transfers reflect transfers between accounts with no overall change in the General Fund.

E. Move to approve February bank reconciliations, as presented.

F. Move to approve a 3-year contract with G-Force Security Solutions, LLC, to provide a School Security Officer effective July 1, 2025 through June 30, 2028.

G. Move to approve a Request to Close a Student Activity account under the name Counseling Office / College Career Fair. This account has been inactive and holds a balance of $2.67 that will be moved to the Class of 2028 account.

H. Move to approve the following individual as a bus / van driver for the 2024-2025 school year. The contractor is noted.

Karrie Rodriguez - Jacoby Transportation

I. Move to approve a 5-year contract with Jacoby Transportation to provide transportation services for field trips, extracurricular activities and home to school starting July 1, 2025 through June 30, 2030.

**Personnel** J. Move to approve the employment of Emily M. Sanders as a full-time Elementary Intensive Learning Support Teacher effective August 15, 2025 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 2 / $58,742.

K. Move to approve a request for Family Medical Leave for Kristyn Cales effective March 13, 2025 through May 29, 2025.

L. Move to approve a request from Jennifer Kane for a sabbatical during the second semester of the 2024-2025 school year, effective January 4, 2025 through May 29, 2025; and the first semester of the 2025-2026 school year, effective August 15, 2025 through January 16, 2026.

M. Move to accept a resignation for retirement from Tammy Keller, full-time elementary custodian, effective May 30, 2025.

N. Move to accept a resignation for retirement from Debby Kennedy, part-time cafeteria aide, effective May 30, 2025.

O. Move to approve a supplemental contract for Tara Phillips as the Class of 2028 Advisor effective April 28, 2025. ($2,347 prorated)

P. Move to accept a resignation from Steve Bell as the HS Ass’t Varsity Baseball Coach effective March 29, 2025.

Q. Move to accept a resignation from Brad Willock as the HS Boys’ Head Soccer Coach effective immediately.

R. Move to accept a resignation from Bradley Haugh as the HS Head Golf Coach effective immediately.

S. Move to approve the following individual as coaches for the 2024-2025 school year.

Robert Wilhide

HS Varsity Ass’t Baseball Coach $2,625

Michael Ball

MS Ass’t Track & Field Coach $1,969

T. Move to approve the following individuals for the Extended School Year (ESY).

Lacy Keller - K-5 Autism Support Teacher

Rosemarie Vittek - K-5 Autism Support Aide

Lilly Dante - PCA for 1 Autism Support Student

1. Move to approve uncompensated leave, in accordance with Board Policy 339, for the following individuals.

Katie Gilbert April 17 1 day

Waynette Green March 25 1 day

Tammy Heitmuller March 27-28 2 days

Barb Hoffacker April 4 1 day

Barb Hoffacker April 16 .5 day

Barb Hoffacker April 25 1 day

Tammy Keller Tammy Keller April 7 1 day

Michelle Molock Michelle Molock March 24 1 day

Michelle Molock April 9-10 2 days

Nichole Pressley April 1 1 day

Nicole Pressley April 3 1 day

Nicole Pressley April 15 1 day

Nicole Pressley April 22 1 day

Nicole Pressley April 23-24-25 3 days

Erin Rines March 24 1 day

Erin Rines March 28 1 day

Erin Rines April 1 1 day

Erin Rines April 7 -11 5 days

Erin Rines April 24-25 2 days

Dustin Speelman April 21 1 day

**VIII. Other Action Items:**

**IX. Other Discussion Items:** (No action to be taken)

Assignment Changes:

* A voluntary assignment change for Linda Llewellyn from part-time HS/MS/EL Cafeteria Breakfast Aide to part-time Elementary Cafeteria Aide effective April 22, 2025.
* A voluntary assignment change for Lacy Keller from Elementary Autism Support Teacher to Middle School Autism Support Teacher effective August 15, 2025.
* A voluntary assignment change for Tom Rodgers from MS Intensive Learning Support Teacher to MS 8th grade Science Teacher effective August 15, 2025.

**X. Public Comment** – (3 min. each / 30 min. max)

**XI. Adjournment**

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a Board Study Session on May 12, 2025 at 6:00 p.m. in the District Board Room.

B. The District received a donation of $500 from the Fairfield Youth Basketball League for the use of facilities.

C. The District received a donation of $4,716.71 from the Giant Company c/o Feeding School Kids Initiative.

D. The District received a donation of transportation from Jacoby Transportation that was used by the HS SWPBIS Team when they traveled to Washington, DC, April 15, 2025 valued at approximately $620.

E. The District received a donation of $2,500 from Fairfield Football, Inc., for field use during 2024.

[March 24, 2025](#TOP)

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The Fairfield Area School Board met on Monday evening, March 24, 2025 at 7:08 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, Presiding, Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Jack Liller, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Mr. James Fisher was absent. Also, present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; Mrs. Nicole Steele Zepp, Technology Director; Mr. Justin Hoffacker, Middle School Principal; and Gareth Pahowka, Solicitor.

**Minutes**

A motion was made by Mr. Tedd Sayres to approve the minutes of the Regular Board Meeting on February 24, 2025, and Study Session on March 10, 2025. The motion was seconded by Mrs. Melissa Kearchner. Motion carried (8-0).

**Presentations/Reports**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT62mW2sY

* Superintendent
* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal Report

**Public Comment Agenda Items** – There were no public comments.

**Consent Agenda**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Mr. Jack Liller made a motion to approve the consent agenda, items A through U. Motion was seconded by Mrs. Jen Holz. Motion carried (8-0).

March 24, 2025

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**Administrative**

**Actions** A. Approved the 2025-2026 Course Selection Booklet for grades 9 – 12.

**Budget**  B. Approved expenditures of the General Fund in the amount of $520,164.24; Food Services in the amount of $22,086.35; Student Activities in the amount of $10,511.91; and Payroll Fund in the amount of $361,361.03 for total expenditures of $914,123.53 for the period of February 25, 2025 through March 19, 2025.

C. Approved Budget Transfer numbers 25033 through 25044.

Background: Transfers were processed by the Business Office. These transfers reflect transfers between accounts with no overall change in the General Fund.

D. Approved February bank reconciliations, as presented.

E. Approved a Use of Facilities request from Fairfield Youth Soccer Club to use the Stadium Field on Sundays, May 18, and June 8, 2025 for home games.

F. Approved the FY26 General Fund Operating Budget of Lincoln Intermediate Unit #12.

Background: The Lincoln Intermediate Unit General Fund Budget is required to be voted on by all school districts in the three-county area that the LIU serves.

G. Approved the following individual as a bus / van driver for the 2024-2025 school year. The contractor is noted.

Bryan Hopkins - Krise Transportation

Thomas Franklin - Krise Transportation

William Sweger - Krise Transportation

Deidre Berger - Krise Transportation

Gregory Fennimore - Jacoby Transportation

William Henschke - Jacoby Transportation

Susan Stitt - Jacoby Transportation

H. Approved Saxton & Stump to provide Solicitor services, and all other services agreed upon, effective April 1, 2025 through June 30, 2025. The scope of the legal services currently provided by Stock & Leader will remain the same.

March 24, 2025

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1. Approved Saxton & Stump to provide Solicitor services, and all other services agreed upon, effective July 1, 2025 through June 30, 2026.

**Personnel** J. Approved a request for Intermittent Family Medical Leave from Justine Gibbon beginning March 12 through May 29, 2025.

1. Accepted a resignation from Dana Whalen, Elementary Intensive Learning Support Teacher, effective March 10, 2025.
2. Accepted a resignation for retirement from Barbara Hoffacker effective May 2, 2025.
3. Accepted a resignation from Dan Ryan as the HS Varsity Baseball Coach effective March 6, 2025.
4. Accepted a resignation from Megan Kovalevich as the HS Ass’t Cross Country Coach effective immediately.
5. Approved the following individuals as coaches for the 2024-2025 school year.

Tyler Grace

MS Ass’t Soccer Coach $1,969

Steve Bell

HS Head Baseball Coach $3,675

Megan Horrell

MS Ass’t Volleyball Coach $2,067

1. Approved the following individual as a coach for the 2025-2026 school year.

Cal Meyer

HS Head Volleyball Coach $3,500

1. Approved uncompensated leave, in accordance with Board Policy 339, for the following individuals.

Waynette Green February 28 1 day

Tammy Heitmuller March 5 1 day

Tammy Heitmuller March 18 1 day

March 24, 2025

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Michelle Molock March 12 1 day

Nichole Pressley February 24 1 day

Erin Rines March 10 1 day

Erin Rines March 11 1 day

Erin Rines March 12 1 day

Dee Shughart March 5 1 day

Dee Shughart March 6 1 day

Jane Windell April 4 1 day

Carrie Wren March 3 .5 day

**Policy** R. Approved Policy 218, Student Discipline, on a second reading.

1. Approved Policy 218.1, Weapons, on a second reading.
2. Approved Policy 218.2, Terroristic Threats, on a second reading.

U. Approved Policy 351, Controlled Substance Abuse, on a second reading.

**Other Discussion Items:**

Assignment Changes:

* **Andrea Holmes** from full-time EL/MS Art to full-time HS Art effective at the beginning of the 2025-2026 school year.

Public Comment – There were no public comments.

**Adjournment**

Mr. Tedd Sayres made a motion to adjourn the Regular Board meeting at 7:31 p.m. Motion was seconded by Mrs. Lisa Sturges and unanimously approved by the board.

Respectfully Submitted:

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Mrs. Candace Ferguson-Miller Mr. Scott Wilt

President Board Recording Secretary

[April 14, 2025](#TOP)

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The Fairfield Area School Board met on Monday evening, April 14, 2025, at 6:01 p.m. in the district boardroom for a study session board meeting. The following members were in attendance, Mr. Jack Liller, presiding; Mrs. Erica Bollinger, Mrs. Jennifer Holz, Mrs. Melissa Kearchner, Mr. Tedd Sayres, and Mrs. Lisa Sturges. Mr. Matthew DeGennaro, Mr. James Fisher and Mrs. Candace Ferguson-Miller were absent. Also present were Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; Mrs. Nicole Steele-Zepp, Technology Coordinator; Mr. Keith Bruck, Athletic Director; and Mr. Joseph Herman, Buildings and Grounds Supervisor.

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

<https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY>.

**Public Comment –** No comments.

**Study Session Topic(s):**

1. State of the District –

* Mr. Aaron Taylor, Assistant to the Superintendent for Curriculum, Special Education & Student Services
* Mr. Scott Wilt, Business Manager
  + - * Mrs. Nicole Steele Zepp, Coordinator of Instructional Technology
      * Mr. Keith Bruck, Athletic Director
      * Mr. Joe Herman, Buildings & Grounds Supervisor

**Adjournment**

All were in favor following a motion by Mr. Tedd Sayres and a second by Mrs. Jennifer Holz to adjourn the study session meeting at 7:59 p.m. The motion was unanimously approved.

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a regular Board Meeting on April 28, 2025 at 7:00 p.m. in the District Board Room.

Respectfully submitted,

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Mr. Jack Liller Mr. Scott Wilt

Board Vice President Board Recording Secretary